

Company Description:

LiveTrends Design Group is a design, marketing, and production company that specializes in unique home décor for the mass-markets in the USA and Canada. The LiveTrends brand is distributed at over 14,000 retail stores nationwide, and all of its products are designed and hand-crafted in the Orlando area. All LiveTrends products feature living components (succulents, air plants, cacti, etc.), which are artfully combined with trend-driven, creatively designed elements to make one-of-kind pieces of living art.

At LiveTrends our mission is bold but simple: to change how living décor is designed, sold and enjoyed...worldwide. Despite its youthful age of just 4 years, LiveTrends is becoming a household name in North America. Our products reach the homes of over 300,000 consumers each month, and the key to our success is our ability to create uniquely hand-made living décor at affordable prices and mass-market quantities. We also just received the honor of being listed #256 on the national Inc. 5000 list and #3 on the Coolest Inc. 5000 Products for 2017.

LiveTrends operates like a high fashion company: there are five full-time designers that work on trend forecasting, product development, and consumer testing. We have design and trend collaborators in many countries in Europe, including Denmark, Germany, and Belgium. As a result, LiveTrends designs over 150 innovative new products per year. We work on an 18-month forward product cycle, with heavy emphasis on trend forecast, home fashion, and consumer research.

LiveTrends' culture is extremely important to us. Every person on our team believes in our driving core values: Quality, Team, Passion, Speed, and Innovation. We view LiveTrends as a humble, fun, locally-crafted lifestyle brand with a national footprint. We currently employ 120 amazing people, and we are growing every day. Our products are available at Lowe's, Target, Wal-Mart, Home Depot, Costco, Publix, Whole Foods, Kroger, CVS, Amazon, and many other outstanding retailers in North America.

We are currently searching for an Inventory Specialist, who will be helping with a variety of inventory management and production related tasks.

Inventory Specialist: Job Description

- Oversees the overall warehouse inventory organization, performs inventory cycle counts, and researches inventory shortages and overages
- Manages receipt and storage of each incoming delivery

- Acts as liaison to supplier partners regarding existing POs, delivery timetables, and discrepancies
- Coordinates logistics between the warehouse and our partners
- Ensures accurate inventory at off-site partners
- Updates inventory database to accurately reflect inventory movements
- Performs other warehouse duties as needed under the supervision of the Inventory Manager

Requirements and Qualifications:

- 3+ years previous inventory management experience
- Solid skills in MS Office, specifically with Excel
- Fork lift experience
- Ability to pay attention to the smallest details
- Ability to learn quickly and the desire to improve old processes
- Ability to work hard and under the pressure of deadlines
- Ability to multi-task within all possible areas of our warehouse
- Desire for growth in a fast-paced organization
- Bi-lingual (English & Spanish)

Benefits:

- Competitive pay structure
- Matching 401k
- Medical insurance and additional health benefits
- Paid time off and paid holidays throughout the calendar year
- Ability to learn, be creative, and deliver truly beautiful products to millions of consumers
- Through proven success, motivation, and team work, potential for growth and promotions within the organization

To Apply: Please send a cover letter describing why you would like to work with us to: careers@livetrendsdesign.com Include the position "Inventory Specialist" in the subject line. Include resume and portfolio samples with a small selection of your best work. Resumes without work samples will not be considered. PDF, web link, PowerPoint, Word documents and JPGs are preferred. Please limit submissions to 5mb.

View us at:

www.livetrendsdesign.com

<https://www.facebook.com/livetrends/>

<https://vimeo.com/202395651>

<https://vimeo.com/156534745>

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LiveTrends is proud to be an Equal Opportunity Employer. All qualified applicants will receive consideration without regard to race, religion, color, sex (including pregnancy, gender identity, and sexual orientation), parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service, or other non-merit based factors, or any other protected categories protected by federal, state, or local laws.

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

LiveTrends does not accept unsolicited resumes from search firms or any other vendor services. Any unsolicited resumes will be considered property of LiveTrends and no fee will be paid in the event of a hire.